| Laura Bueno  My objective is to use my skill set to increase services for customers and improve their overall experience. | 410 Ocean ave  Brooklyn, NY 11226  **(929) 294-3506**  **Laurabueno0922@gmail.com** |
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| EXPERIENCEBrooklyn liquors, Brooklyn, NY — *sales associate*April 2020 - PRESENT  * Greeting customers and guiding them to a particular wine that they are looking for. * Recommending wines, such as a variety of specific liquors. * Experience with POS systems as well as handling cash or transactions that need to be verified by a merchant company. * Answering phone calls, and answering questions regarding the delivery schedule and other questions with wines, or store hours.  Paperific, Brooklyn, NY — *cashier*June 2018 - December 2019  * .Scan items and ensure pricing is correct. * Greet customers. * Take customer’s order * Help customers with any item they are looking for. * Take coupons and scan correctly. * Dispense correct change. * Take money in the form of cash, credit card, or check.  Papa Leone, Brooklyn — *Waitress*June 2017 - March 2018  * Provided quality customer service in a fast-paced environment. * Informed customers of daily specials and promotions. * Answered questions about menu selections and made recommendations when requested. * Maintained clean and work areas. * Resetting tables for the next service. * Arranged the dining room to accommodate multiple large parties of up to 25.  Stanley Isaacs neighborhood center, Manhattan, NY — *Yalp student intern* January 2016 - August 2016   * Contacted participants for orientation. * Keep confidential record keeping of participants' attendance and reasons for no show. * Conducted outreach to other programs for recruitment. * Assisted with the team projects for the program.  EDUCATIONUCHS, union city, NJ— *High school diploma* 2016Monroe College, Bronx, NY — *associate degree* April 2020 - Present | SKILLS  * Excel * Powerpoint * Customer service * Microsoft word  LANGUAGES English and spanish. |